

Samuel Laycock School

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Parents and carers will be contacted directly by the tutor team regarding both learning and welfare.
- Work will be set on Class Dojo for pupils to access.
- A laptop will be provided by the school for pupils who do not have access to a device within their home.

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Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- Pupils working remotely will experience the same curriculum as delivered in school, wherever possible and appropriate.
- A broad and balanced range of subjects are taught that are age and stage appropriate in both key stages.
- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, some adaptations have been implemented in some subjects. For example, technology has been temporarily removed from our learning offer as the nature and specialist skills needed to deliver the content, knowledge and skills cannot be delivered remotely.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

<p>Key Stage 3 and 4</p>	<ul style="list-style-type: none"> • Pupils have access to 4 hours and 20 minutes of learning per day. • In addition, there is an opportunity for all pupils to engage in activities that support the continued development of social skills, relationships and well-being through daily tutor time. • Tutor teams liaise with each family to develop a personalised programmes for each child based on the needs identified in individual EHCPs and within the family themselves.
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Accessing remote education

How will my child access any online remote education you are providing?

- Remote learning will be delivered via Google Classroom and Google Meet.
- This online platform facilitates the delivery of live lessons, the recording of lessons for viewing at a later stage and the uploading of resources to support learning.

If my child does not have digital or online access at home, how will you support them to access remote education?

- The school welfare team liaise closely with families who require either technical support or support with devices. Laptops are issued by school to support our remote learners. The Leadership Team with the welfare team leads on the distribution strategy and operational practices of this process.
- Contact details for the school's main reception and the welfare team are well publicised across school's media and are detailed below:
- Main reception telephone number: 01613441992
- Welfare Team contact telephone number: 0739986105
- The Welfare Line is open 9am to 3:30pm Monday to Friday and throughout the school holidays. Parents and carers may also contact the welfare team using our communication platform of Class Dojo.
- Where internet connectivity is a concern, please contact the welfare team as detailed above for support and a resolution.
- Where online access is not a possibility or pupils are struggling to access online learning, please contact your class tutor team in the first instance via Class Dojo, school email or by phoning the main school reception on: 0161 344 1992.
- Completed work that cannot be returned remotely can either be posted back to school for the attention of the teacher or hand delivered (following social distancing guidance) and in discussion with the class teacher to arrange an agreed time slot. Please note that paper work will be quarantined in school for a minimum of 72 hours as per guidance.

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How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live teaching (online lessons) for all pupils via Google Meet.
- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers), these are to be found on Google Classroom and are accessible for all pupils.
- Printed personalised work packs produced by the class teachers can be requested to support remote learning.
- Access to reading books through the Rapid Reading Platform.
- Access to numeracy and mathematics based activities via Times Tables Rockstars.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Pupil Expectations for online learning

- Complete some learning each day.
- Try to use google classroom and talk to your parents/carers who will talk to your tutor/team if this is a problem.
- Try to complete 3 lessons of work each day, you can do more if you wish.
- "Turn in" the work you complete on goggle classroom. Get help with this if you need to.
- If you can join in with live lessons that will be great.
- If you cannot join in with live lessons, do not worry, you can watch the videos of these lessons at any point after they have been delivered "live" and still do the work.
- If you have any worries about online lessons, please talk to your parents/carers who will be in regular contact with your tutor team. We are all here to support you.

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Parent/Carers Expectations for online learning

- Maintain communication with the tutor team for your child and/or the welfare team.
- Try to support your child to complete some learning each day.
- Try to use google classroom with your child and talk to the tutor team if this is a problem as school will support with any problems.
- Try to support your child to complete 3 lessons of work each day at least. This can fit around your family and routines or work as all lessons are recorded and saved on google classroom with the activities.
- Check if your child has “Turned in” the work they complete on goggle class-room. Support from the tutor team is available if you need it to understand how to do this.
- If your child can join in with live lessons that will be great.
- If they cannot join in with live lessons, do not worry, they can watch the videos of these lessons at any point after they have been delivered “live” and still do their work.
- If you have any worries about online lessons, please talk to your tutor team. We are all here to support you.
- We understand the pressures that families face with online learning so please do not hesitate to contact your child’s tutor team or the welfare team for support.

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How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Pupils engagement will be checked every lesson and shared within the school team.
- Pupils engagement is checked in the first instance by the class tutor team.
- The Welfare Team support in the monitoring and support systems in place to secure pupil engagement.
- Work is “turned in” on Google Classroom for feedback. “Turned in” is the terminology utilised by our chosen online learning platform for the uploading of completed work by pupils for marking and feedback.
- Tutor teams follow up any issues with engagement through careful monitoring of google classroom and google meet. The second layer of this process is the welfare team who communicate with families via care calls and/or conduct socially distanced welfare home visits as appropriate.

How will you assess my child’s work and progress?

Our approach to feeding back on pupil work is as follows:

- Work that is “turned in” or uploaded onto Google Classroom by each pupil is reviewed by the teacher, feedback noted and returned to the pupils.
- Pupils are given deadlines to meet in relation to work.
- Once this timescale is complete the work is reviewed by the class teacher.
- This will take the form of comments and encouragement.
- Live feedback is also taking place within the live lessons as teachers engage learners in question and answer activities.

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Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

- In addition to live teaching, lesson input is also recorded and uploaded for pupils and their families to access at a time of convenience. This supports our families and ensures the personalised approach we strive for as a school.
- Work is differentiated a minimum of three ways for every subject to ensure accessibility for each of our learners. This is within our policy and expected practice across the school.
- Tutor teams are in regular communication with families via phone calls, email and Class Dojo.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Where a pupil is self-isolating lessons will be streamed live on Google Meet and work uploaded to Google Classroom to enable them to participate as if they were in school.
- This process is possible due to the focus of the school team in its operational practice of maintaining the integrity of the class bubble system established in school for the new academic year.

School Contact Details:

- Contact details for the school's main reception and the welfare team are well publicised across school's media and are detailed below:
- Main reception telephone number: 01613441992
- Welfare Team contact telephone number: 0739986105